Tasman Regional
SPORTS TRUST

ANNUAL REPORT
2007-2008

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PHOTOS: NELSON MAIL

Introduction

Tasman Regional Sports Trust is a Charitable Trust established in 1991. The Trust is part of a national network of 17 Regional Sports Trusts (RSTs) that deliver a variety of sport, recreation and leisure programmes to their communities.

Tasman Regional Sports Trust provides an autonomous regional delivery system for sport and physical activity under the structure of a Board of Trustees, Chief Executive Officer and staff.

The Tasman region takes in five Local Authorities – Buller District Council, Kaikoura District Council, Marlborough District Council, Tasman District Council and Nelson City Council, giving it a population base of 146,000 people.

The region has the highest proportion of persons aged 60 years and over in New Zealand. This group makes up 31% of the region's population. The Tasman region is a mixture of urban concentration and rural districts. It is rich in natural resources and the sea, lakes, mountains, parks and bush make this region a paradise for outdoor recreation.

For many years the top of the south region has been New Zealand's most physically active area with over 80% of its population active on a regular basis.

Mission Statement

To lead the development of physical activity, recreation and sport across the top of the South Island.

Vision

More People – More Active – More Often

Tasman Regional Sports Trust

Range of Activities Undertaken

All districts are involved in running programmes for Sport and Recreation New Zealand (SPARC). More specifically each district manages a variety of sport and recreation opportunities as follows:

SPORT TASMAN

- Facilitates Active Schools Programme at primary school level
- Facilitates Active Movement Programme for preschool children and their parents and caregivers
- Manages Manaaki Rangatahi Programme
- Manages Secondary School SportFit Programme
- Facilitates New Zealand Coaching Strategy and CoachForce Programme
- Manages SportAssist Programme with Regional Sports Organisations
- Manages Weetbix Tryathlon
- Hosts Sportsperson of the Year Awards
- Organises community recreation participation programmes

SPORT MARLBOROUGH

- Facilitates Active Schools Programme at primary school level
- Facilitates Active Movement Programme for preschool children and their parents and caregivers
- Manages Active Families Programme
- Organises the annual Marlborough Women's Triathlon
- Assists with the coordination of the annual Sports Administrator of the Year
- Undertakes and promotes a variety of physical activity classes
- Hosts Halberg Sport Opportunity Advisor

SPORT BULLER

- Facilitates early childhood and primary schools programmes
- Coordinates Buller Mini Marathon and hosts recreation events aimed at youth and families
- Provides Green Prescription Patient Support
- Coordinates community netball and touch competitions
- Supports the Buller Young Sportsperson of the Year
- Hosts Buller leg of Coast Kids Triathlon

SPORT KAIKOURA

- Manages the Kaikoura Lions Pool on behalf of the Kaikoura District
- Active Movement, Active Schools and Active Families programmes provided by Sport Marlborough Staff

The Trust undertakes the management of several key sport and recreation facilities throughout the region. All are managed under contract on behalf of their respective Territorial Authorities.

MOTUEKA RECREATION CENTRE

- Manages Centre on behalf of the Tasman District Council Council
- Promotes community physical activity and recreation programmes in the Motueka area
- Promotes and organises a range of social sport leagues
- Employs a Youth Worker involved with Youth at Risk networking
- Is the local Way2Go Community Hub

TASMAN RECREATIONAL RESOURCE CENTRE

- Manages Centre on behalf of the Tasman District Council
- Promotes recreation programmes for the Tasman District Council
- Hosts the Green Prescription Area Manager and Patient Support Team
- Hosts Active Communities Way2Go Regional Advisor
- Acts as the local Way2Go Community Hub

Chairman's Report

The Trust continues to go from strength to strength as it develops its capability and resources and gains recognition throughout the Top of the South Island region.

I am very fortunate to have a strong group of Trustees who represent the five Districts throughout the region on a range of issues in a most competent manner and the contribution of all Trustees, considering that they are providing their time in a voluntary capacity, is very much appreciated. I thank them very much.

As will be seen from the bottom line result from this year's Annual Report, the Trust is continuing to solidify its financial position and has achieved the best result ever in financial terms.

As a Charitable Trust it is a continuing challenge for funding support to be found to help leverage the annual contributions we receive from SPARC and local bodies.

However in difficult financial times the Trust has been able to perform above expectation and produce an excellent end of year result.
The introduction of the Regional Physical Activity Strategy and the five District Physical Activity Plans is now making a significant impact on our community and a recent revision of the Trust's own Strategic Plan, which provides direct links with these Strategies/Plans, will provide a focus that will have all key organisations sharing resources and working collaboratively to get more people involved in physical activity for the good of their health in the future.

Looking ahead one of the challenges that the Trust will be faced with includes how we constructively engage with sport codes throughout our region.

The SportAssist programme, which has just successfully completed its two year initial project phase and the Sportville initiative which will be introduced within five communities in our region, are likely to be successful mechanisms for supporting struggling sports codes in the future.

The Trust's relationship with the education and health sectors continues to develop slowly but steadily and the Trust's involvement in community health initiatives is very much a major future direction for this Trust.

I would like to acknowledge and sincerely thank our key funders, including SPARC, our five Territorial Authorities and the Canterbury Community Trust for helping the Trust achieve its outcomes.

Finally our staff are our greatest asset and CEO Neville Male and his team are very experienced, passionate and dedicated. They are doing a fantastic job in getting more people, more active, more often.

In conclusion, I would like to wish all Trustees and staff a safe and enjoyable Christmas and summer season.

Richard Kempthorne
Chairperson.

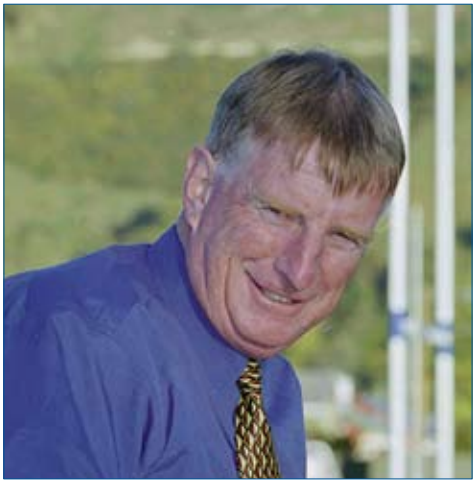
Chief Executive's Report

It is with great satisfaction that I present my ninth Annual Report as Chief Executive of the Tasman Regional Sports Trust.

It is very pleasing to look back over the past 12 months and see that the Trust has yet again had a very successful year and has achieved some significant outcomes in every District that we operate. With the introduction of the Regional Physical Activity Strategy the role of the Trust has significantly changed and over the past 12 months we have seen a more strategic way of managing our programmes, adopted as we become involved in a wider range of new community initiatives. This has resulted in the Trust being able to consolidate its profile with a wide range of key organisations within local government, health, education and other community organisations.

In particular it has been pleasing to see the development and introduction of four District Physical Activity Plans which the Trust has had a major role in assisting with and we will continue to play a major part in their implementation. I can not stress strongly enough how important it has been for our Territorial Authorities to make this long term commitment as for the first time there is a cohesive pathway ahead for physical activity being recognised as an important component of community health.

I am very proud of the progress that has been made with many programmes of our work and in particular the Green Prescription Programme, Active Schools and Active Movement initiatives have been stand out successes despite the fact that we continually face the difficulty of servicing a large rural region with limited



resources. I am very pleased with the success of the new SportAssist Programme, designed to help regional sports organisations improve their capability in managing sport at a regional level, and the resources developed as part of this initiative are currently being considered for roll out across New Zealand.

Three years ago the Trust devised a pathway to participation under the umbrella of its Genesis Programme and the Trust continues to give emphasis to developing the capability of Trust staff to be able to play its part in helping our young people along this pathway from early childhood through to secondary school level.

As I have stated in previous Annual Reports our effectiveness as an organisation will always be measured by how the community regards our work and as we continue to increase the Trust's

profile and are valued for our contribution then the Trust's future will be assured. This is not to say that we have achieved our goals in this regard yet as we still have many challenges ahead including how we get the wider community to better understand what we do.

The bottom line financial result for the Trust this year is indeed a very pleasing result and has helped to further consolidate the Trusts financial position. One can only hope that the likely uncertain times ahead will not affect the security of some of the income streams that we have previously relied on.

The past 12 months the Trust has benefited from having a very stable staff retention situation and this has been of significant benefit to the Trust as we now have a range of experienced people producing good outcomes from their work. The Trust is very fortunate to have a highly capable grouping of staff who have a passion for what they do and this goes a long way to ensuring that the Trust's key outcomes of getting more people physically active for the good of their health is achieved. My sincere thanks are extended to all staff for their continued dedication and commitment which is helping the Trust to go from strength to strength each year.

We have many funders who continue to support us – without this support the Trust would be unable to operate. I thank you all sincerely for your respective contributions over the past year.

Finally I wish to thank the Board of Trustees which has played a very important role in determining the Trust's direction. I am a very fortunate Chief Executive Officer in that I am given licence to get on and implement the required actions under the Board's strategy knowing that I have the full confidence of the Board. In particular I would like to extend my sincere thanks to Chairman Richard Kempthorne who has chosen to remain as Chairperson of the Trust despite his recent appointment as Mayor of Tasman District. I am sure that his continued involvement and the credibility that this brings is of major benefit to our Trust in the eyes of the community. To all of our Trustees, many thanks for your time, wise counsel and input – this has very much helped me in my role as the Trust's executive leader.

Neville Male
Chief Executive.

Statement of Accounting Policies

For the year ended 30 June 2008

Reporting Entity

The reporting entity is that entity known as the Tasman Regional Sports Trust.
The Trust is identified by the Tasman Regional Sports Trust Deed and is governed by the Board of Trustees.

Statutory Basis

Tasman Regional Sports Trust is a Charitable Trust incorporated by a Deed of Trust under the Charitable Trust Act 1957.
The original Trust deed was amended at the Annual General Meeting of the Board of Trustees held on 22 November 2006.

Measurement Basis

Unless otherwise specified the measurement base adopted is that of historical cost.

Differential Reporting

The Trust is a qualifying entity for differential reporting purposes as it is not large and is not publicly accountable.

The Financial statements have been prepared so as to take advantage of all available differential reporting concessions.

Accounting Policies

The following accounting policies have been employed in the preparation of the financial statements:

- **Cash and Deposits**
  Cash is regarded as those sums held on current account or in notes and coins for the use in the day to day management of the Trust.

- **Bank Deposits & Long Term Deposits**
  Bank deposits & long term deposits are sums held on deposit at a registered bank and include accrued interest.

- **Receivables**
  Receivables are stated at estimated realisable value.

- **Stock**
  Stock is valued at the lower of cost or net realisable value and is determined on a first in first out basis.

- **Income & Grants in Advance**
  Income received in the current year for subscriptions, events and programs planned for 2008/09 is carried as a liability. This allows the matching of income against expenditure which is expected to be incurred in 2008/09.

- **Agency Funds**
  Agency funds are those funds which the Trust receives and manages on behalf of other entities. The funds received and expenses paid are not recorded in the Statement of Financial Performance.

- **Other Liabilities**
  Liabilities, other than income and grants in advance, are recognised when the goods and services to which they relate are received. These liabilities are carried at the amount required to settle the liability.

- **Fixed Assets**
  Fixed assets are stated at cost less accumulated depreciation.
  Fixed assets are depreciated so as to charge their cost, or other acquisition value, over their estimated useful life on a straight line basis.
  Estimated Useful Lives are:

Sports Equipment	3-4 years
Electrical Equipment	3 years
Other Equipment	4 years
Furniture & Fittings	10 years
Leasehold Improvements	5 years
(Over the term remaining on the lease)	

- **GST**
  These financial statements are prepared on a GST exclusive basis, with the exception of trade debtors and creditors, which are on a GST inclusive basis.

- **Revenue**
  The Trust receives income from SPARC, Territorial Authorities, Health Entities, various Trusts, sponsors, event and user fees, rent, interest, grants and donations.

  Income is recognised on an accrual basis. Where income is received in advance of related expenditure, it is carried as a liability under the classifications of Income in Advance or Grants in Advance.

Financial Statements

Statement of Financial Performance

for the year ended 30 June 2008

	notes	30 June 2008 $	30 June 2007 $
Income			
Sport & Recreation New Zealand		850,770	765,665
Territorial Authorities		253,755	278,879
Health Contracts		143,342	143,502
Other Contracts	1	197,117	115,168
Sponsorship & Grants	2	348,150	339,824
Programme & Events		274,511	232,946
Interest		52,925	29,082
Other Income		36,293	34,051
Total Income		2,156,863	1,939,117
Expenditure			
Audit fees		3,878	3,621
Depreciation		27,511	26,837
Personnel		1,432,320	1,330,130
Programmes & Events	3	463,722	389,219
Property Expenses	4	121,067	116,693
Other Expenses	5	12,465	14,077
Total Expenses		2,060,963	1,880,577
Net Surplus		95,900	58,540

The Statement of Accounting Policies and the notes to the Financial Statements form part of this statement.

Statement of Movements in Equity

for the year ended 30 June 2008

	notes	30 June 2008 $	30 June 2007 $
Opening Accumulated Funds		120,676	116,467
Net Surplus for the year		95,900	58,540
		216,576	175,007
Less transfer to reserves			
Kaikoura Pool Reserve	6	-	4,331
Saxton Accommodation Reserve	7	50,000	50,000
Accumulated funds at year end		166,576	120,676
Accumulated funds at year end		166,576	120,676
Kaikoura Pool Reserve		6,331	6,331
Saxton Accommodation Reserve		100,000	50,000
Total Trust Funds		272,907	177,007

The Statement of Accounting Policies and the notes to the Financial Statements form part of this statement.

Statement of Financial Position

for the year ended 30 June 2008

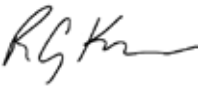
	notes	2008 $	2007 $
Trust Funds			
Accumulated funds		166,576	120,676
Kaikoura Pool Reserve		6,331	6,331
Saxton Accommodation Reserve		100,000	50,000
Closing Balance of Trust Funds		272,907	177,007
Current Assets			
Cash & deposits		38,963	21,251
Receivables		75,519	108,736
Stock on hand		1,854	1,200
Bank deposits		706,398	660,488
Total Current Assets		822,734	791,675
Non Current Assets			
Long term deposit		51,166	-
Fixed Assets	8	55,699	61,049
Total Assets		929,599	852,724
Current Liabilities			
Creditors		70,838	126,544
Creditor accruals		12,756	15,443
Salary related accruals		132,282	109,372
SPARC Income in advance		99,133	144,632
Other Income in advance		93,636	92,320
Agency Funds		30,957	9,232
Grants in advance		217,090	174,641
Total Current Liabilities		656,692	672,184
Non- current Liabilities			
Loans		-	3,533
Total Liabilities		656,692	675,717
Net Assets		272,907	177,007

Statement of Contingencies
Tasman Regional Sports Trust has no contingent liabilities as at 30 June 2008 (2007, nil.)

Statement of Commitments
as at 30 June 2008

Tasman Regional Sports Trust has operating leases on motor vehicles. The Trust also has commitments under computer, telephone and office leases.

Current commitments under these leases are	$100,689 (2007, $115,628)
The non-current commitment is	$177,153 (2007, $189,699)



3/09/2008
Richard Kempthorne
Chairperson

The Statement of Accounting Policies and the notes to the Financial Statements form part of this statement.

Notes to the Financial Statements

for the year ended 30 June 2008

note 1 - OSCAR programmes - Ministry of Social Development Grant

	2008	2007
Tasman Recreational Resource Centre	$	$
Funds held at the beginning of the year	2,667	7,500
Funds received for period to 30 November	13,000	10,000
	15,667	17,500
Funds allocated to programmes	10,467	14,833
Funds held at the end of the year	5,200	2,667
Income from contracts and user fees totaled $39,227 with expenditure of $39,687		
Motueka Recreation Centre		
Funds held at the beginning of the year	4,500	5,000
Funds received for period to 30 November	14,000	14,000
	18,500	19,000
Funds allocated to programmes	12,900	14,500
Funds held at 30 June 2008	5,600	4,500
Income from contracts and user fees totaled $51,895 with expenditure of $50,469		

note 2 - Grants

The following organisations have supported the Trust's programmes.
The Canterbury Community Trust, New Zealand Community Trust, NZ Lottery Grants Board, The Lion Foundation, Pub Charity, Buller REAP, Pelorus Trust, The Community Organisation Grants Scheme

The Canterbury Community Trust Grants

The Trust received grants of $193,880 from The Canterbury Community Trust (2007,$189,000) Community Trust Grant funds of $175,628 were applied to programmes in the current financial year. The remainder is committed to 2008/2009 projects and carried as a liability under the classification 'Grants in Advance'.

NZ Lottery Grants Board

The Trust received grants of $50,500 from the N Z Lotteries Grants Board, $42,500 of these funds were held as 'Grants in Advance' at 30 June. These funds are committed to 2008/09 projects.

note 3 - Programme costs include lease payments

Computer, telephone and motor vehicle lease payments excluding finance charges	32,802	38,356

note 4 - Property Expenses

Office rental	71,000	69,331
Other property expenses	50,067	39,974
	121,067	109,305

note 5 - Other Expenses	2008	2007
	$	$
Interest paid on Local Authority Loans	133	242
Interest paid on Lease payments	8,069	4,301
	8,202	4,543

note 6 - Kaikoura Pool Reserve		
The Trust operates the Kaikoura Lions Pool under a contract with the Kaikoura District Council. The Kaikoura Pool Reservce is a provision for the Trust's contribution to future maintenance costs.	6,331	6,331
note 7 - Saxton Accommodation Reserve		
This Reserve is a provision for estimated costs associated with the set up of Sports House Offices at Saxton Field.	100,000	50,000
Note 8 - Fixed assets		
Opening book value	61,049	63,411
Acquisitions this year	23,065	31,863
	84,114	95,274
Depreciation charged this year	27,512	34,225
Assets disposed	903	
Closing book value	55,699	61,049
Fixed assets at cost	203,487	187,014
Accumulated depreciation	147,788	125,965
	55,699	61,049

Fixed Assets 2008	Cost 2008 $	Accumulated depreciation $	Closing book value $
Sports Equipment	94,463	87,558	6,905
Electrical Equipment	38,367	18,066	20,301
Other Equipment	26,274	22,659	3,615
Leasehold Improvements	18,226	6,835	11,391
Furniture & Fittings	26,158	12,671	13,487
	203,488	147,789	55,699

Fixed Assets 2007	Cost 2007 $	Accumulated depreciation $	Closing book value $
Sports Equipment	86,793	72,391	14,402
Electrical Equipment	16,659	8,260	8,399
Other Equipment	28,625	24,537	4,088
Leasehold Improvements	18,226	3,190	15,036
Furniture & Fittings	36,711	17,587	19,124
	187,014	125,965	61,049

The Statement of Accounting Policies and the notes to the Financial Statements form part of this statement.

Auditor's Report

CHARTERED ACCOUNTANTS BUSINESS ADVISORS

RichardsWoodhouse

Audit Report to the Readers of the Financial Statements of the Tasman Regional Sports Trust

We have audited the trust's financial statements. The financial statements provide information about the past financial performance of the trust and its financial position as at 30 June 2008. This information is stated in accordance with the accounting policies set out.

Board of Trustees' Responsibilities
The Board of Trustees is responsible for the preparation of financial statements which fairly reflect the financial position of the Tasman Regional Sports Trust as at 30 June 2008 and the results of operations ended on that date.

Auditors' Responsibilities
It is our responsibility to express an independent opinion on the financial statements presented by the Board of Trustees and report our opinion to you.

Basis of Opinion
An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:-

(a) the significant estimates and judgements made by the Board of Trustees in the preparation of the financial statements; and

(b) whether the accounting policies are appropriate to the Tasman Regional Sports Trust's circumstances, consistently applied and adequately disclosed.

We conducted our audit in accordance with New Zealand Auditing Standards. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to obtain reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Other than in our capacity as auditors, we have no relationship with or interests in the Tasman Regional Sports Trust.

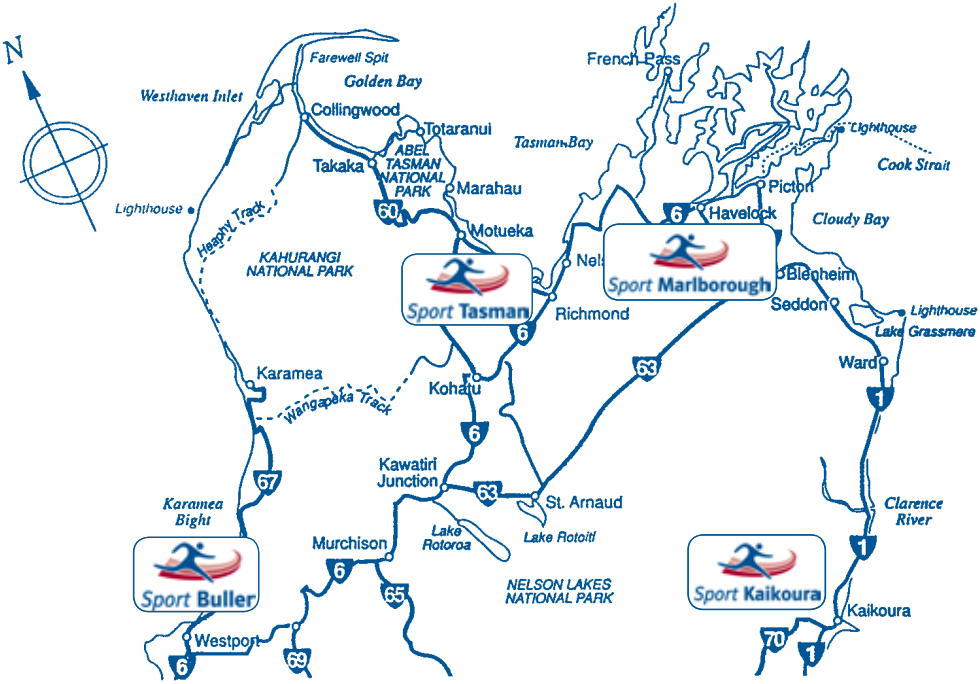
Unqualified opinion
We have obtained all the information and explanations we have required.

In our opinion the financial statements fairly reflect the financial position of the Tasman Regional Sports Trust as at 30 June 2008 and the results of its operations for the period ended on that date.

Our audit was completed on 14 November 2008 and our unqualified opinion is expressed as at that date.

Richards Woodhouse
Nelson

The Region



The Tasman Regional Sports Trust services the greater part of the Top of the South Island, covering Westport to Kaikoura in the South and Farewell Spit to French Pass in the North. The region is administered through District Offices having their own 'brand identity' based throughout the five Local Government districts as follows:

Sport Buller (Westport)
Sport Tasman (Nelson)
Sport Marlborough (Blenheim)
Sport Kaikoura (Kaikoura)

Directory

Board of Trustees

Chairperson/Tasman District Council Representative ..... Richard Kempthorne
Tasman District Community Representative ..... Christine Cook
Nelson City Council Representative ..... Aldo Miccio
Nelson City Community Representative (Deputy Chairman) ..... Phil Thomason
Marlborough District Council Representative ..... Robin Carr
Marlborough Community Representative ..... Karen Hartshorne
Buller District Council Representative ..... Jim Halsall
Buller Community Representative ..... Colin Warren
Kaikoura District Council Representative ..... John Diver

Staff (employed as at 30/6/2008)

Nelson

Chief Executive ..... Neville Male
General Manager - Operations ..... Tony Thomas
Finance Manager ..... Louise Rutherford
Personal Assistant/Executive Assistant ..... Jenny Mills
Genesis Pathway Manager ..... Don Martin
Active Schools Facilitator ..... Janice Oliver
Active Movement Advisor ..... Jenny Dravitzki
Physical Activity Coordinator ..... Matthew McFadyen
Regional Sports Director ..... Gary Alsop
Manaaki Rangatahi Programme Manager ..... Peta Spooner
Sport and Recreation Development Advisor ..... Dave Tippett
SportAssist Manager ..... Steve Mitchell
CoachForce Officer – Netball ..... Kelly Hedley
CoachForce Officer – Hockey ..... Craig Brett
CoachForce Officer – Biking ..... Chris Mildon
Receptionist/Office Administrator ..... Julie Merry

Marlborough

District Administration Manager ..... Sarah Jennings
Active Schools Facilitator ..... Melanie Shearer
Active Movement Advisor ..... Fran Andrews
Active Families Advisor ..... Victoria Greenwood-Loose
Active Health Manager ..... Vanessa Lock

Buller

District Manager – Sport Buller (resigned December 2008) ..... Robyn Lawry
Programme Manager ..... Vicki Griffiths

Kaikoura

Pool Manager ..... Peter Wallace

Motueka

Recreation Centre Manager ..... Brent Maru
Recreation Centre Assistant Manager ..... Jody Maru
Programme Coordinator ..... Hayden Bryant
Green Prescription Patient Support / Recreation Assistant ..... Wendy Brown
Recreation Assistant ..... Megan Smith

Richmond

Tasman Recreational Resource Centre Facility Manager ..... Mary Ann McNatty
Green Prescription Programme Manager (GRx) ..... Leigh Dalzell
GRx Patient Support Staff ..... Bee Williamson
..... Shirley McMillan
..... Jackie Hardy
GRx Patient Support Staff (Takaka) ..... Georgia Stone
Way2Go Regional Advisor ..... Glenis Bell

Community Involvement

The Tasman Regional Sports Trusts has opportunities to influence regional and national decision-makers in many spheres.

Sponsors

Tasman Regional Sports Trust acknowledges our principal funding partners in promoting participation and achievement in sport and physical activity throughout the Tasman region.

The Tasman Regional Sports Trust would also like to acknowledge the many other sponsors who have supported us throughout this successful year.

Contacts

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www.tasmanregionalsports.org.nz

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